

Audit Task Group Meeting 28 Feb 2018

Notes

Present: Cllrs Britton, Jackson, Hewitt, Wright

Also Present: Ian Gibbons, Robin Townsend, Jessica Croman

1. Apologies

Cllr Dobson

Cllr Whitehead

Cllr Oatway

Michael Hudson

Ian Withers

2. Functionality Comparison

The Chairman explained what research had been carried out and referred to the functionality comparison chart.

The following was noted:

- Governance was looked at by the Assurance Group and included in the Annual Governance Statement;
- Risk was covered in the Healthy Organisation report produced by SWAP and the Financial Planning Task Group was currently looking at risk management. It was noted that it was the Audit Committees role to ensure proper and effective risk management strategies in place;
- In their last report SWAP covered performance and risk together.
- The SWAP forward work plan should be examined and ensure that performance and risk audits are carried out and assurance is given making sure the processes are in place and effective;
- Protocol 11 referenced the Audit Committee as having an interest in budgeting although it was not clear what their role was and that the Financial Planning Task Group had plans to look at budgeting;
- The Constitution Focus Group was currently looking at partnership governance and data sharing between partners could be looked into.
- An idea was suggested that OS and Audit communicate on their work plans to identify overlap and other interested areas;

3. Co-opted Member

Having looked at the research and noting the small amount of audit committees having a co-opted member it was decided that there was not a need employ one for Wiltshire Councils audit committee.

4. Size of Committee

The size of the committee was looked at and it was noted that the size of the committee was in-line with other committees and therefore not a concern. It was noted that it was difficult to engage members and getting members on board.

A suggestion was made to look at training options and getting members more involved with audits.

5. Conclusion and next steps

It was clear that there was overlap between work being carried out by Scrutiny and Audit and for that reason the Chairs of the committees should meet to discuss their forward work plans, constitutional wording and plan on the best way to communicate going forward.

To make sure that SWAP cover risk and performance on their internal plan.

Following the meeting between OS and Audit, a report would go to the Constitutional Focus Group outlining the changes required.